



SMALL CONTRACTOR OUTREACH AND OPPORTUNITIES PROGRAM (SCOOP)
COMMITTEE MEETING
June 3, 2014

1. Call to order

Chair Hilliker called the SCOOP Committee meeting to order at 9:34 a.m.

2. Roll call – Determination of a Quorum

Committee members present were Chair Hilliker, Vice Chair Tu, and Directors Miller and Mudd. Committee members absent were Directors Lewinger and Linden. At that time, there was a quorum of the Committee. Also present were Directors Murtland, Pocklington and Saxod.

Staff members present were Deputy General Manager Belock, Deputy General Counsel Gallien, Director of Public Outreach and Conservation Foster and Public Affairs Supervisor Penunuri. The guest speaker present was Jon Schmid, President/CEO of Cook + Schmid.

3. Opportunity for members of the public to address the Committee regarding agenda items for this meeting

There were no members of the public who wished to speak.

4. Approve the minutes of the SCOOP Committee meeting of March 4, 2014

Director Miller moved, Director Mudd seconded, and the motion passed unanimously to approve the SCOOP Committee minutes of March 4, 2014.

5. Small Business Success Story Presentation

Ms. Penunuri introduced Jon Schmid, President/CEO of Cook + Schmid. He provided a presentation regarding his experience in working with the Water Authority as a prime contractor. Cook + Schmid is a SCOOP firm currently working on the South Bay Relining project and the San Vicente Dam Raise dedication. Mr. Schmid provided an overview of his company along with background of its history working with the SCOOP program and the Water Authority.

6. Presentation of SCOOP quarterly report

Ms. Penunuri presented the SCOOP third quarter report for fiscal year 2014, including outreach activities, training and achievements.

- SCOOP outreach activities: Staff attended 13 outreach events, hosted by 12 different organizations.
- SCOOP training: Ninety-nine individuals attended SCOOP trainings.
- Dollars awarded to small businesses: A total of \$37,592,648, or 39 percent of total cumulative dollars awarded through the fiscal year, were awarded to small businesses; 2 percent was awarded to women and minority-owned businesses.



Ms. Penunuri also stated that 30 individuals took advantage of the online trainings this quarter. She also stated that the online training modules have had 977 page visits this quarter.

7. Update on Sheltered Market Program

Ms. Penunuri provided an overview on the sheltered market program. She reviewed procurements that have been awarded under the sheltered market program and informed the committee of sheltered market opportunities expected in the coming months. She also gave an update on training and external outreach efforts, such as meeting with departments to better explain the program.

8. SCOOP webpage updates

Ms. Penunuri spoke regarding the SCOOP website and provided an overview of the website and a review of potential updates. In an effort to provide more tailored responses to the business community, the website is being evaluated for potential improvements, including making it more interactive by adding videos to explain basic information, how to register to the network and push them towards training opportunities.

9. Adjournment

There being no further business to come before the SCOOP Committee, Chair Hilliker adjourned the meeting at 10:39 a.m.