



SMALL CONTRACTOR OUTREACH AND OPPORTUNITIES PROGRAM (SCOOP)
COMMITTEE MEETING
November 2, 2015

1. Call to order

Chair Tu called the SCOOP Committee meeting to order at 10:34 a.m.

2. Roll call – Determination of a Quorum

Committee members present were Chair Tu, Vice Chair Saxod, Directors Hilliker and Miller. Committee member absent was Director Linden. At that time, there was a quorum of the Committee.

Staff members present were Deputy General Manager Belock and Public Affairs Supervisor Penunuri. Also present was Director Murtland.

3. Opportunity for members of the public to address the Committee regarding agenda items for this meeting

There were no members of the public who wished to speak.

4. Approve the minutes of the SCOOP Committee meeting of September 1, 2015

Director Hilliker moved, Director Miller seconded, and the motion passed unanimously.

5. Small Business Success – Co’s Traffic Control

Ms. Colleen Bechter, owner of Co’s Traffic Control was scheduled to present to the committee, however was unable to attend.

6. Presentation of SCOOP Quarterly Report

Ms. Penunuri presented the SCOOP quarterly report for the first quarter of Fiscal Year 2016. She provided a summary of the contracts awarded and the small business successes of the past fiscal year.

- Dollars awarded to small businesses: A total of \$21,328,303, or 46 percent of total cumulative dollars awarded through the fiscal year, were awarded to small businesses.
- SCOOP outreach activities: Staff attended 5 outreach events, hosted by 5 different organizations.

She reported that the current trend is that of smaller contracts and professional services. She reported that the next large construction related contract would be the Nob Hill project.

7. Regional Procurements/Small-Business Events

Ms. Penunuri discussed upcoming small-business and procurement events that the Water Authority would be attending in the coming months. She reported that two veteran events were recently cancelled due to poor attendance.



8. Calendar Year 2016 Committee Dates

The committee discussed dates for the SCOOP Committee meetings for the 2016 calendar year. Chair Tu will send out an email with dates to the committee in the upcoming weeks.

Chair Tu instructed Ms. Penunuri to come back at the next SCOOP meeting with an update on the Sheltered Market program.

9. Adjournment

There being no further business to come before the SCOOP Committee, Chair Tu adjourned the meeting at 11:07 a.m.